

Old Mill and Millgates Medical Practice

Patient Participation Group

Annual General Meeting 11 May 2026

2.00 pm at Old Mill Surgery, Poringland

Minutes

		Action By								
1.	<p>Welcome and Apologies for absence.</p> <p>JJ Welcomed everyone to the AGM</p> <p>Attendees</p> <table><tr><td>Liz Appleton</td><td>Sue Hull</td></tr><tr><td>Dawn Bensley</td><td>John Joyce</td></tr><tr><td>Elaine Bounds</td><td>Daphne Littleboy</td></tr><tr><td>Ian Butler</td><td>Janet Watson</td></tr></table> <p>Apologies: Grace Cheese , Dennis Cooper</p>	Liz Appleton	Sue Hull	Dawn Bensley	John Joyce	Elaine Bounds	Daphne Littleboy	Ian Butler	Janet Watson	
Liz Appleton	Sue Hull									
Dawn Bensley	John Joyce									
Elaine Bounds	Daphne Littleboy									
Ian Butler	Janet Watson									
2.	<p>Minutes of AGM held on 18 January 2023</p> <p>The Minutes were agreed and signed subject.</p>									
3.	<p>Matters arising – None.</p>									
4.	<p>Chair's report</p> <p>The report had been circulated. Note the Chairman and Treasurer (not Secretary) attended meetings with the Partners.</p> <p>JJ said PPG had attracted new members and there has been good attendance of practice staff at PPG. Noted that the Practice is successful and in the top 10% of most surveys. NHS support structure not very good for PPG's. As yet the PPG has not been able to find ways to reach out to more patients in the practice area.</p> <p>PPG thanked JJ for being Chairman and DLI as secretary and for moving things forward.</p>									
5.	<p>Treasurer's report - £450.21 balance in the account.</p>									
6.	<p>Election of:</p> <p>Chair: John Joyce proposed by EA and seconded by EB. All in favour. Secretary Daphne Littleboy proposed by EB seconded by DB. All in favour. DLI said she will do another year as secretary and then stand down. DB offered to assist the secretary.</p> <p>Treasurer: Elaine Bounds proposed by IB and seconded by EA. All in favour.</p>									
7.	<p>Any public questions - None</p>									
8.	<p>Any Other Business - None</p>									

Circulated by email to

PPG Members

David Leigh – Practice Manager

Sarah Harris – Assistant Practice Manager