

## OLD MILL AND MILLGATES MEDICAL PRACTICE PATIENT PARTICIPATION GROUP MEETING HELD ON JUNE 27<sup>th</sup> 2022 AT 2.15 AT PORINGLND

1. Present – Barry Tarling, Grace Cheese, Malcolm Court, Janet Watson, David Segens, Wayne Rawlings (retiring Practice Manager), David Leigh (new Practice Manager) and Elaine Bounds.  
Apologies – Liz Appleton and John Joyce.
2. Minutes of the last meeting  
Agreed unanimously as correct and signed by Barry Tarling (chair).
3. Matters arising.  
The revised Constitution, Ground Rules, Membership Application Form, welcome letter and Confidentiality and Consent form have been approved by the Practice . Once Barry has an email address for us to use Sarah Harris (deputy Manager) will put the information on the Practice website and make membership packs available at the reception desks.
4. Wayne Rawlings (retiring Practice Manager) and David Leigh (new Practice Manager) joined the meeting. Wayne introduced David to everyone and the PPG gave him a warm welcome. Wayne was given a small gift and card from the PPG to show the appreciation of all his hard work.
5. The role of PPGs in Social Prescribing  
A document (which had been sent out in advance) called ‘The role of patient participation groups in social prescribing’. NAPP (National Association to Patient Participation) in conjunction with the National Association of Link Workers had recently conducted research with PPGs.  
Five recommendations from this were directed to the ‘Royal College of GPs, The British Medical Association , Primary Care Networks, Employers, Integrated Care Systems, General Practice, NHS, Commissioners and other relevant stakeholders. PPGs and Social Prescribing Link Workers require urgent support to live up to their potential and help alleviate the pressure on the health service’.  
The five recommendations were -
  1. Increased recruitment of SPLWs.
  2. Development support for PPG is needed.
  3. Increased awareness of SPLWs to remobilise PPG post-pandemic.
  4. Encourage meetings between SPLW and PPG to increase collaboration.
  5. Realise the value of PPGs and fully utilise them to benefit patients.

As our PPG has no contact with the Practice social prescriber Wayne said he would email Elaine the contact details. Wayne explained that the Practice uses this resource well.

This is a subject which we will revisit.

Wayne briefly informed us about NEAT ( Network of Escalation Avoidance Team) and ICC (Integrated Care Coordinator).

6. Open Evening  
The Open Evening venue has been booked at Poringland Community Centre for Wednesday October 26<sup>th</sup> 2022 from 7-9 pm. Barry has been in contact with Healthwatch Norfolk who are happy to participate. Further planning including other participants need

to be discussed. It was decided unanimously that the next PPG meeting would be purely to discuss and plan this open evening.

7. Heartbeat newsletter

Wayne will email Elaine his contribution to the Heartbeat Newsletter shortly.

8. News from the Practice

The Practice is required to have improved access and extended hours. One hour a week per 1000 patients. There are 8798 on the books which rounds up to nine hours extended access per week.

The total in the Primary Care Network is 85,000 patients.

50% of the extended hours will be 6.30-8 pm Monday – Friday.

From October 1<sup>st</sup> 2022 25% will be on a Saturday between 9-5 pm.

25% at lunchtime.

Corrina Calaby (Practice nurse) will be retiring at the end of December 2022. Dr Trina Denniss is on maternity leave for 9 months. The hours are being covered by Dr Siobhan Addison.

Patients are not allowing enough time between ordering prescriptions and collection especially over Bank Holiday weekends.

9. Any other business – none.

10. Next meeting to be held on July 27<sup>th</sup> 2022 at 2.15 at Poringland.